

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 15, 2014**

A Board of Education meeting was called to order at 6:02 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Richard Boeltz, President
Mr. Ethan Day, Vice-President
Mrs. Karen Hendershott
Mr. Timothy Crumb
Mr. James Strenkert (arrived @ 6:18 p.m.)
Mrs. Helen Hunsinger (left @ 7:00 p.m.)
Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent (arrived @ 7:03 p.m.)
Mr. Mark Rubitski, Business Manager (arrived @ 7:03 p.m.)
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal
Ms. Ramona Luetzger, Director of Special Services
Mr. Jordon Lilley, Transportation/Building & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk (arrived @ 7:03 p.m.)

- Motion made by McCauley, seconded by Crumb, to adjourn to Executive Session for the following at 6:03 p.m.:
 - Confidential Personnel Matter
 - Negotiations Update
 - Special Education Placements

EXECUTIVE SESSION

Yes-6, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Crumb, seconded by Day, to approve the following placement(s):
#710022665; #710022427; #710023298; #710023323;
#710023328; #710023291; #710023313.

**SPECIAL EDUCATION
PLACEMENTS**

Yes-6, No-0

- Motion made by Day, seconded by McCauley, to adjourn Executive Session at 7:38 p.m.

ADJOURN EXECUTIVE

Yes-6, No-0

- President Boeltz reconvened the meeting at 7:40 p.m.

RECONVENE

- None.

**ADD./DELETIONS
TO AGENDA**

- Motion made by Crumb, seconded by Hendershott, to approve the minutes for the regular meeting held on October 1, 2014 as presented.

**APPROVE MINUTES
10/1/14**

Yes-6, No-0

**BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 15, 2014
CALENDAR**

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- October 22 – BOCES Educational Forum – 4:00 p.m.
- October 24 – Staff Development Day
- October 25 – Wellness Fair/Pumpkin Run – 9:00 - 1:00 p.m.
- October 25 – PTO Kids Day Out – 2:00 – 5:00 p.m.
- October 31 – Community Halloween Dance 7:00-10:00 p.m.
- November 3 – Adult Walker Program Begins
- November 5 – Board of Education Meeting – 7:00 p.m.
- November 7, 8 & 9 – Seussical Jr. Footlights Production
- November 7 – Health Consortium Meeting – 6:30 p.m.
- November 8 – Treasure & Treats – 9:00 – 3:00 p.m.

**PUBLIC COMMENT:
KELLY MEAGLEY**

- Kelly Meagley commented on her son's 5 day suspension from school for making a racial slur. She stated that she felt the punishment was extreme since this was her son's first offense. Mrs. Meagley indicated that she has spoke to the Principal and the teacher regarding the incident. She would like the Board to reconsider the length of her son's suspension.

JACKIE BARTON

- Jackie Barton questioned what the BOCES Administrative Budget includes – is it for copies and salaries? She asked why we are paying so much to BOCES for Business Office functions and still have the same number of employees in the Business Office as we did before some Business Office services were transferred to BOCES. She also questioned why there is no coverage for the Middle School Girls' Locker room, which has resulted in the door remaining open while girls are changing.

RESPONSE

- Superintendent Retz stated that the Agenda provides for "Public Comment" and not a "Question and Answer" period. He asked Mrs. Barton to submit any questions she had to his office, and he would do his best to provide her with answers.

REPORT(S):

ENROLLMENT REPORT: - The Enrollment Report for the period ending September 30, 2014 with a total enrollment of 1065 was noted.

EDUCATION & PERSONNEL:

- **The Superintendent of Schools recommends the following board action:**

BOARD COMMITTEE

ROSTER

- Motion made by Strenkert, seconded by Hendershott, to appoint the Board members to the following Board Committees:

Employee Committee:

Ethan Day, Helen Hunsinger, Tammie McCauley

Classification Committee:

Entire Board

Transportation Committee:

Rich Boeltz, Tim Crumb

Curriculum/Technology Committee:

Rich Boeltz, Karen Hendershott, Tammie McCauley

Buildings & Grounds Committee:

Rich Boeltz, Tim Crumb, Jim Strenkert

Budget Committee:

Tim Crumb, Helen Hunsinger, Ethan Day

Sick Bank Committee:

Jim Strenkert

Sabbatical Committee:

Jim Strenkert

Audit Committee:

Tim Crumb, Helen Hunsinger, Ethan Day

Legislative Committee:

Rich Boeltz, Ethan Day, Karen Hendershott

Yes-6, No-0

**APPOINTMENT(S):
WINTER 2014-15
COACHING ROSTER**

- Motion made by Strenkert, seconded by Crumb, to appoint the following individuals to the 2014-15 Winter Coaching Roster:
 - Boys' Basketball: Varsity – Rick Smith
JV – Tim Paske
Modified (8) – TBD
Modified (7) – TBD
Unpaid Volunteer – Jeff Barry
 - Girls' Basketball: Varsity – Dave Gorton
JV – Christine McCabe
Modified (8) – TBD
Modified (7) – TBD
Unpaid Volunteer – Megan McDermott
 - Wrestling: Varsity – Tim Jenks
Varsity Assistant – Tom Stanbro
 - Bowling: Varsity – Donna Utter
 - Swimming: Varsity – Mike Platta

Yes-6, No-0

**.4 SUBSTITUTE-
JESSICA FISH**

- Motion made by Stenkert, seconded by Day, to appoint Jessica Fish as a .4 FTE Substitute, effective October 27, 2014.

Yes-6, No-0

**SUBSTITUTE ROSTERS
2014-2015**

- Motion made by Strenkert, seconded by Day, to appoint the following individuals to the Substitute Rosters for the remainder of the 2014-2015 school year effective October 16, 2014:
 - Kasie Reed – Substitute Teacher Aide UPK-12
 - Cynthia Jacques – Substitute Teacher, LTA, Teacher Aide UPK-12
 - Ashley Clark – Substitute Teacher UPK-5
 - Linda Garbett – Substitute LTA UPK-5 (current Substitute Teacher Aide)
 - Melissa Neudel – Substitute LTA UPK-5 (current Substitute Teacher Aide)
 - Tammy Palmetier – Substitute Bus Monitor
 - Brandi Decker – Substitute Custodial Worker
 - Richard Labonte – Substitute Bus Driver
 - Kim Sanford – Substitute Bus Driver

Yes-6, No-0

LEAD EVALUATORS

- Motion made by Strenkert, seconded by Crumb, to appoint the following administrators as Lead Evaluators:
 - James Walters
 - Timothy Calice
 - Bryan Ayres
 - Shelly Richards
 - Ramona Luettgger

Yes-6, No-0

**TRIP REQUEST(S):
8TH GRADE TO
WASHINGTON, D.C.**

- Motion made by Hendershott, seconded by McCauley, to approve the 8th Grade Trip Request to Washington, D.C. on May 6-8, 2015, pending approval of transportation by the Transportation Supervisor.

Yes-6, No-0

**12TH GRADE TO
SANDUSKY, OH**

- Motion made by Hendershott, seconded by McCauley, to approve the 12th Grade Trip Request to Sandusky, OH on June 9-12, 2015 pending approval of transportation by the Transportation Supervisor.

Yes-6, No-0

BUSINESS & FINANCE:

**EXTRACURRICULAR
ACTIVITY ACCOUNTS**

- Motion made by Strenkert, seconded by Day, to accept the Treasurer's Report for the Extracurricular Student Activity Accounts for September 2014 as presented. Note: interest earned adjustments will be recorded in October 2014.
Yes-6, No-0

**INTERNAL CLAIMS
AUDIT REPORT**

- Motion made by Day, seconded by Crumb, to accept the Internal Claims Audit Report for September 2014 as presented.
Yes-6, No-0

**TETRA TECH SERVICES-
LETTER OF INTENT &
ENHANCED ADMIN.
SERVICES CONTRACT**

- Motion made by Strenkert, seconded by Crumb, to approve the service Letter of Intent Agreement and the Enhanced Construction Administration Services Contract between Tetra Tech Architects Engineers and Greene Central School for Phase I of the Capital Project, and to authorize the Board President to sign the same on behalf of the district.
Yes-6, No-0

DISCUSSION

- Board member, Tammie McCauley, asked if auditorium updates, specifically the roof and lighting, could be addressed in Phase I of the project. The auditorium is slated for Phase II of the project, however, the roof leak is under warranty and the district is waiting for a representative to come out and make recommendations/schedule repairs. The lighting will be fixed temporarily until the project addresses the issue.
Yes-6, No-0

**OBSOLETE/SURPLUS
PIANO**

- Motion made by McCauley, seconded by Crumb, to declare a Baldwin upright piano dating back to 1920 as obsolete/surplus and to dispose the same. Mr. Retz indicated the district will look at options to sell or auction the piano to raise funds for Blessings in a Backpack.
Yes-6, No-0

**DEPOSIT PLACEMENT/
RECIPROCAL DEPOSIT
PROGRAM**

- Mark Rubitski, Business Manager, discussed this program with the Board and the options it would provide the district. The purpose of the program is to provide additional options to obtain coverage from the FDIC to secure deposits and investments. NBT provides this program. Deposits are sent out in \$250,000 increments. This program could provide the district with a higher interest rate on investments. Mr. Rubitski offered that a representative from NBT could attend a board meeting to further explain and answer questions the Board may have. This will be discussed further at the next meeting and if Board members have specific questions, they can email them to Mr. Rubitski and he will obtain answers.

POOL MAINTENANCE

- Mark Rubitski/Jordon Lilley commented that we have done everything maintenance wise regarding the timing system that we can. A representative from Colorado Timing Systems is coming in to do an assessment on the system and will make recommendations. When those recommendations are received as well as a list of other needs for the pool, Mr. Rubitski and Jordon Lilley will meet with the Buildings and Grounds Committee to discuss any recommendations to be made to the Board.

**OUTSTANDING BOARD
ACTIONS LIST**

<u>Bd. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
6/18	iPad Classroom Use Update	5 th Grade & Staff	TBD

**SUPERINTENDENT'S
REPORT**

- Superintendent, Jonathan Retz, reported on the following:

1. I-Pads – Grade level sets of (23-25) have been placed on carts for grade levels 3-12. Processes for signing them out for the various classrooms are being established. A process to handle App requests is being developed.

2. Coaching Requirements – Pam Gerst, School Nurse, is currently being trained to be certified to provide first aid and CPR training for our coaches.

3. Capital Project – Working with administrators now and specific staff to follow on project specifics for components of the project.

4. Enterovirus D68 – The Superintendent has received a notice from State Ed and we are working with the BOCES Health and Safety personnel and County officials regarding education and precautionary measures.

5. Portable Score Board – Week one worked well, with a minor glitch which is being addressed. This Sunday is the last time it will be used this year by the Youth Football Club.

- Jackie Barton asked if she should submit her questions, or would she need to do a FOIL request?

**PUBLIC COMMENT:
JACKIE BARTON**

- Superintendent Retz stated that she could submit her questions, or stop in to talk with him about her questions.

- Michelle Marker, PTO President, thanked the Board for all that they do and as a "thank you" she had candy and an events calendar for Board members. The calendar was developed by Kris McDermott and features pictures of locations around Greene. The calendar is a fundraiser for the PTO. Next year they are hopeful to get some sponsors to help fund the calendar project. Mrs. Marker also reminded everyone that the PTO meets the first Tuesday of each month.

MICHELLE MARKER

- Motion made by Strenkert, seconded by Crumb, to adjourn to Executive Session for a confidential Personnel matter at 8:35 p.m.
Yes-6, No-0

EXECUTIVE SESSION

- Motion made by Crumb, seconded by Hendershott to adjourn Executive Session at 10:38 p.m.
Yes-6, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Boeltz reconvened the meeting at 10:38 p.m.

RECONVENE

- Motion made by Crumb, seconded by Strenkert, to adjourn the meeting at 10:39 p.m.
Yes-6, No-0

ADJOURNMENT

Respectfully submitted,

Donna Marie Utter
District Clerk